

NORWEGIAN, DANISH or SWEDISH SPEAKING BACK OFFICE AGENTS

to join our fast-growing team

WE OFFER YOU AN OPPORTUNITY TO:

- use foreign language skills in your daily work in an international environment
 - get to know insurance business from sales and claims perspective
- feel that the company values its employees 1 week extra vacation, compensation of the first 3 sick leave days, fruit Wednesdays and other benefits.

Your main responsibilities are handling customer's insurance applications, inserting and changing needed data in databases, supporting sales or claims teams in administrative tasks. The job doesn't include direct customer contact by phone.

You are a suitable candidate if you are fluent in one of the Scandinavian languages, open minded and like working with various databases. You have a positive attitude and strong work ethics.

Location of the workplace: Tallinn (Ülemiste City), Lõõtsa 8a Please send your CV through CV online portal or directly to konkurss@if.ee For additional information: 53442789

